

## Paying VAC and return courier fees

To pay your VAC fee and return courier charge by credit card, you must complete and sign this form. Please refer to [www.ttsnzvisa.com](http://www.ttsnzvisa.com) for details of courier options.

**Please note that TTS (TT Visa Services, Inc.) is a commercial company in partnership with Immigration New Zealand (INZ). Please note that all fees including the visa application fee, the service fee and the courier fees are non-refundable. Please note that by signing this document you expressly agree to the Terms and Conditions listed on this form.**

|  |  |
|--|--|
| Title  |  |
| Family Name  |  |
| Given Names  |  |
| Date of Birth  |  |
| Physical address for return of passports and other documents as per your visa application form |  |
| Contact Telephone number:<br>Email address:  |  |

### Payment Details- see Important Note below

|   |                              |
|---|------------------------------|
| INZ Visa Application category (i.e. student visa, essential skills work visa):<br>.....       | INZ Visa Fee:<br>€.....      |
| <input type="checkbox"/> VAC Service fee  | <input type="checkbox"/> €23 |
| <input type="checkbox"/> VAC Passport handling fee (for Immigration ONLINE applications only) | <input type="checkbox"/> €20 |
| Courier fee   | €                            |
| <b>Total</b>  | <b>€</b>                     |

**Important Note:** you only need to pay the VAC fee that applies to you - you **do not** need to pay both. Please tick which VAC fee you are authorising to be paid.

### Card details

|                                |  |
|--------------------------------|--|
| Name of cardholder             |  |
| Card type (Visa or Mastercard) |  |
| Card number                    |  |
| Expiry date                    |  |
| CVC/CVV number*                |  |
| Signature of cardholder        |  |
| Date                           |  |

\*Note: Your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.

## TERMS AND CONDITIONS

1. All applications will be assessed and decided by INZ. TTS does not have the authority to assess visa applications or make visa decisions and therefore, will not in any manner be liable or responsible for any delay in the processing or refusal of any visa applications.
2. INZ fees are not able to be refunded by TTS under any circumstances. The decision to refund a visa application fee lies solely with INZ.
3. Please ensure you provide correct contact details (including an email address if you have one) for follow up if required.
4. I Declare that I have Read, Understand and Expressly Accept each of these Terms and Conditions and I represent that I shall abide by these Terms and Conditions.

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(Signature)

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(Date)